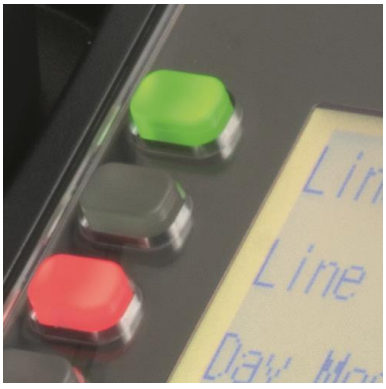
Orchestrating a brighter world NEC

The SL2100 Quick Install Guide: Analogue Trunks

Out of the box installations for resellers



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This guide explains the installation, configuration and operation of the SL2100 Telephone System including the exchange line and telephone connections.
Further information is available on BusinessNet.
Please keep all information supplied for future reference.

Regulatory Notice.
Refer to the Declaration of Conformity shown in the SL2100 Hardware Manual
Warning: This is a class A product. In a domestic environment this product may cause radio interference in which case the user may be required to take adequate measures.

Contents

What is the SL2100?

The SL2100 system consists of a chassis unit with a dedicated slot for the CPU card and four universal slots for interface cards. Each universal slot supports an extension interface card, optionally each extension interface card can have a trunk interface daughter card mounted.
The chassis unit is ventilation cooled (no fan) and can be wall mounted or rack mounted with the optional rack mount shelf.
Up to three chassis units can be connected together to provide a total of twelve universal slots.
Interface cards are available for Analogue and ISDN trunks, proprietary SL2100 terminals and analogue telephones.
SIP Trunks and IP terminals are supported without the need for additional system hardware as eight VoIP resources are built in to the CPU card. VoIP resources can be expanded to 16 by adding the optional VOIPDB card and further to 128 with licenses.
InMail voicemail is also available either using the built in storage of the CPU-C1-A or by adding the optional SD card.
The built in InMail with the CPU-C1-A card provides 4channels and 2hours of storage, this can be expanded to 15hour or 120hour by adding the SD card to the CPU.
The CPU-C1 requires the SD card installed to provide InMail voicemail.
Both CPU's have built in VRS with 4channnels and 100 messages with 2hours message storage.

All equipment will operate in the default/factory setting when the SL2100 is installed.
With the default settings:

- Each telephone will function and is assigned an extension number.
- Calls received on the Analogue trunk lines will ring at telephone number 200.
- Each telephone can make outside calls by dialing 9.
- Each trunk line is presented at a Function Key with busy lamp indication.

The system can be easily modified using SL2100 PCPro which has Quick Installation wizards for the majority of system settings.

Outside lines (Analogue Trunks) included in this guide

The SL2100 has two cards that provide analogue trunks:

- IP7WW-308U-A1 – Provides 3 analogue trunks and 8 Hybrid extension interfaces and is installed into one of the universal slots
- IP7WW-3COIDB-C1 – Provides 3 analogue trunks and is a daughter card that is mounted onto one of extension interface cards (IP7WW-082U-B1 or IP7WW-008U-C1) or the trunk carrier card (IP7WW-000U-C1)

You can install up to four trunk interface cards within the SL2100 main unit.

- The trunk interface card has three connections providing 3 trunks
- The trunks connected must be loop start type
- Line are connected via a single RJ45 8/8 way socket

Parts available for the SL2100

Not all parts are included within this guide, please refer to the other SL2100 Quick Install Guides or the SL2100 Hardware Manual for a full description and installation instructions of all parts available.

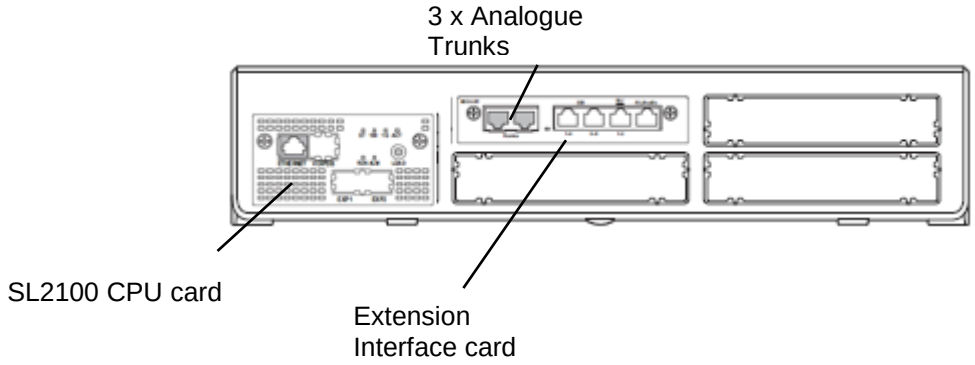
IP7WW-4KSU-C1	SL2100 Chassis unit	Included within this guide
IP7WW-3COIDB-C1	Analogue trunk daughter card	
IP7EU-CPU-C1	SL2100 CPU card	
IP7EU-CPU-C1-A	SL2100 CPU card with pre-installed IP licenses and 2hour InMail	
IP7WW-EXIFB-C1	Expansion interface card	Interface card required to connect to the expansion chassis
IP7WW-EXIFE-C1	Expansion interface card	Interface card installed into the expansion chassis
IP7WW-SDVMS-C1 IP7WW-SDVML-C1	InMail voicemail	Provides 15/120 hour voicemail
IP7WW-2BRIDB-C1	2BRI card	2 x ISDN BRI circuits, 4 trunks
IP7WW-1PRIDB-C1	ISDN PRI card	1 x PRI circuit, up to 30 trunks
IP7WW-000U-C1	Trunk carrier card	Require when 082E or 008E card is not available to install the 2BRIDB,1PRIDB or 3COIDB card
IP7WW-082U-B1	8 Digital Extension (2wire) and 2 SLT extension card	8 digital and 2 SLT extension interfaces, max 3 per unit
IP7WW-308U-A1	8 Hybrid Extension (4wire) extension card	8 hybrid extension interfaces, max 4 per unit
IP7WW-008U-C1	8 Analogue extension card	8 analogue extension interfaces, max 4 per unit
IP4WW-Battery Box	Battery box	External battery box for power fail backup (batteries not included)
161893001-A	Rack mount shelf	Rack mount for SL2100 chassis unit

Refer to Prophix for all parts and licenses available in your region.

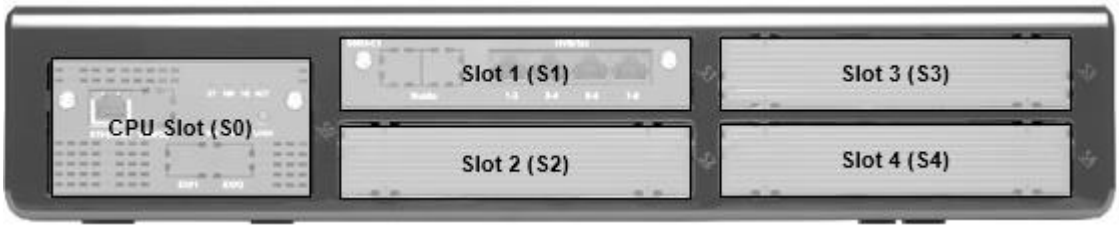
SL2100 Terminals are included in separate Quick Install Guides

System Overview

SL2100 chassis showing the CPU card and an interface card with analogue trunks.



The slots are labelled S0~S4 on the front of the chassis.
Slot S0 has the CPU card installed, slots S1~S4 are universal slots for any interface card.

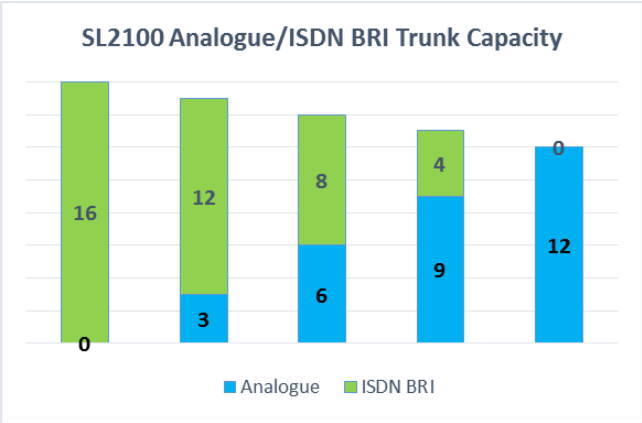


Note – Slot 4 does not support digital extensions, an IP7WW-082U-B1, IP7WW-308U-A1 or IP7WW-008U-C1 card can be installed but will only support analogue extensions, any trunk daughter card is supported in slot 4.

SL2100 Capacity

Item	Maximum capacity in a single chassis	
TDM Trunks	**42**	There is a trade-off between each trunk type, see below
Analogue	12	
ISDN BRI	16	
ISDN PRI	30	

SL2100 Trunk capacity for a single chassis



Installation Procedure

1	Unpack all items and check for damaged or missing parts. See page 8 for details.	
2	Install the trunk card See page 9 for details.	
3	Install the CPU card See page 12 for details.	
4	Mount the SL2100 system on the wall or in the rack See page 14 for details.	***!*** Within suitable cabling distance from the exchange lines. ***!*** Within suitable distance from a power socket and Earth point. ***!*** Check the other installation considerations in section 3.
5	Connect the telephones.	See separate Quick Install Guide for the terminal type being installed
6	Connect the External MOH Device.	Optional See separate Quick Install Guide for the terminal type being installed
7	Connect the exchange lines. See page 18 for details.	
8	Connect the power and switch on the SL2100. See page 20 for details.	
9	Configure the SL2100 to the customer's requirements. See page 21 for details.	Use SL2100 PCPro software
10	Security	Ensure the system is protected against Toll Fraud and has secure maintenance passwords
!	Consider the operation during power failure	Will require additional parts if required

Power Fail Operation

In event of a power failure, the trunk connections are not automatically rerouted. For power failure it is recommended to connect a socket for each Analogue trunk in parallel with the SL2100.

1- Unpack the SL2100 System

SL2100 Chassis unit
1 x SL2100 system
1 x Wall mounting template
1 x Power cord (selected regions)
4 x Fixing screws (M4.1 x 25mm)

SL2100 CPU card
1 x CPU card
1 x Lithium battery (CR2032)

SL2100 Extension Interface card
1 x Interface card

SL2100 3COIDB card
1 x 3COIDB card
1 x Screw & spacer

Additional Items Required:

- Cross head screwdriver.
- Utility knife or small flush cutters to remove the plastic knockouts
- 4 Wall fixing plugs suitable for the type of wall.
- Solid wire for extending telephone cabling:
  Recommended cable type: Twisted pair (CW1308 or similar specification)
  Conductor diameter: 0.4 to 0.6 mm
  Maximum cable length: (with 0.5 mm diameter cable)
  SL2100 system telephone – 300 metres
  Normal telephone (SLT) – 1125 metres

If you need to extend the exchange line cables:

- Solid wire for exchange line cables:
- Recommended cable type: Twisted pair (CW1308 or similar specification)
- Conductor diameter: 0.4 to 0.6 mm

2- Install the Analogue Trunk Card

The SL2100 chassis does not have any trunk ports pre-installed, you install the trunk card of your choice.
! Ensure the SL2100 is powered off before removing/installing any card.

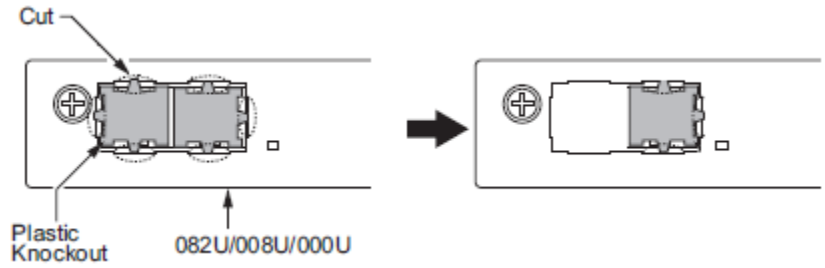
Mounting the 3COIDB Daughter card

The IP7WW-3COIDB-C1 card is a daughter card that must be installed onto any of the following interface cards:

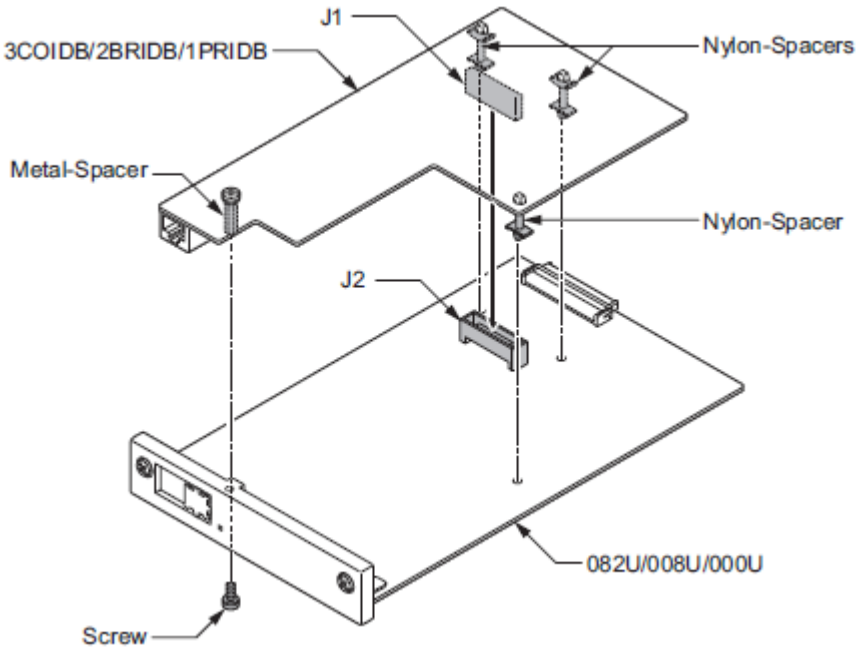
IP7WW-000U-C1	Trunk carrier card
IP7WW-082U-B1	8 Digital Extension (2wire) and 2 SLT extension card
IP7WW-008U-C1	8 Analogue extension card

Each interface card can have one daughter card installed.

Remove the plastic knockout from the front panel of the interface card. The COI interface blade only requires one of the two knockouts to be removed. Check alignment of the knockouts with the daughter card.



The IP7WW-3COIDB-C1 card is supplied with two Nylon pillars already installed and a securing screw and metal spacer.



Align the 3COIDB board Nylon spacers and connector with the SL2100 interface card and push in firmly. Secure the 3COIDB with the screw through to the metal spacer.

308 Trunk + Extension card

The IP7WW-308U-A1 card is an extension interface card with 3 analogue trunks included, this card does not require any daughter card mounting and can be installed into any of the universal slots – Note that slot 4 does not support digital extensions.

Removing the Plastic Knockouts

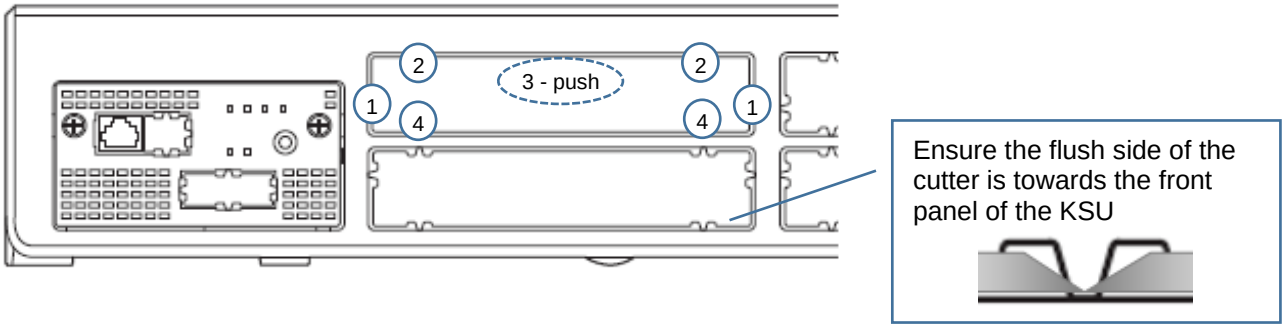
KSU slot knockouts

Use small cutters with a flush cutting jaw, ensure the flush side of the cutter is towards the front panel of the KSU.

Remove the connection points in the order shown:

1. Cut the two end points
2. Cut the two points closest to the outer edge of the KSU
3. Push the knockout slightly in at the outer edge (do not snap off the remaining points)
4. Cut the two remaining points closest to the inner edge of the KSU

Remove any sharp edges with a utility knife

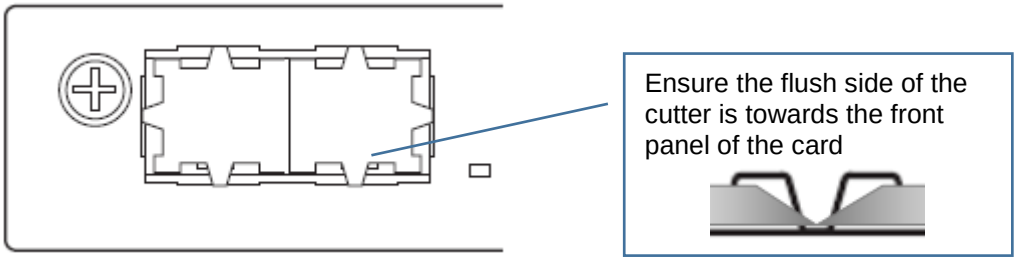


Card knockouts

Use small cutters with a flush cutting jaw, ensure the flush side of the cutter is towards the front panel of the card.

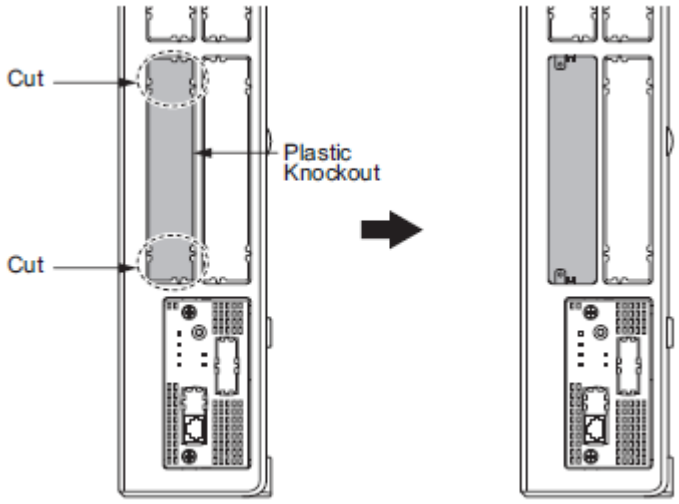
Cut the three connection points for each left/right knockout depending in the trunk daughter card being installed

Remove any sharp edges with a utility knife



Installing into the Universal Slot

Remove the plastic knockout from the slot on the front of the SL2100 chassis.

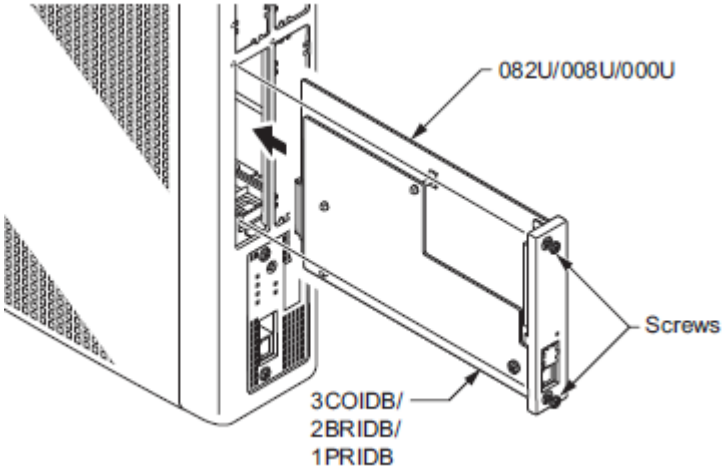


Any universal slot can be used, it is recommended that you install the cards using slot order 1->4. Slots are identified S1~S4 on the front of the chassis.

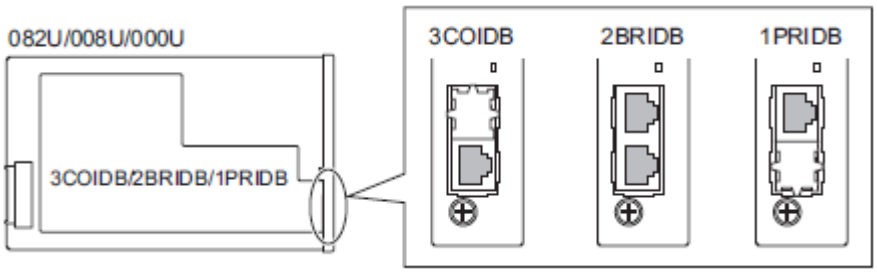
Note – The knockout can not be replaced once removed; there are no blanking covers available, be sure to remove the correct knockout.

Note – Slot 4 does not support digital extensions.

Insert the interface card into the SL2100 universal slot, ensure the card slides into the guide rails and tighten the two screws to secure the card.



The type of trunk daughter card installed can be identified by the RJ45 sockets visible on the front of the interface card.



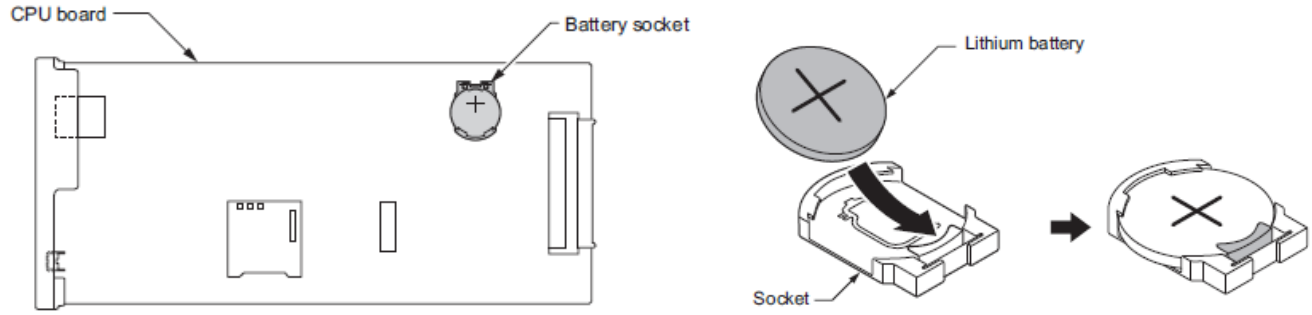
3- Install the CPU Card

The SL2100 chassis does not have any CPU card pre-installed, you install the card of your choice.
There are two CPU card available:

IP7EU-CPU-C1	SL2100 Main Processor Board • VoIPDB Daughter Board Connector : 1 • EXIFB Daughter Board Connector : 1 • SD Card Slot : 1 • Built-in 4ch of VRS (Not supported for VM without SDVML/SDVMS) • Built-in 8ch VOIP resources
IP7EU-CPU-C1-A	The hardware is same as IP7EU-CPU-C1. The feature Includes: • Built-in 4ch of VRS/InMail voicemail • 4pc of SL2100 IP TRUNK-01 LIC • 4pc of SL2100 IP EXT-01 LIC

Ensure the SL2100 system is powered off before removing or inserting the CPU card.

Fit the memory backup battery (CR2032 type)
The + symbol must be on top, as shown below.

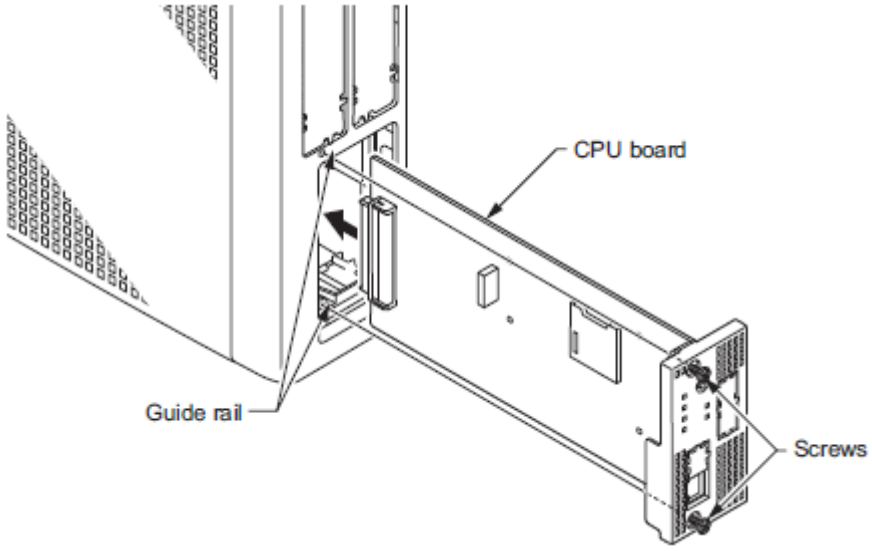


Fit the optional items to the CPU card, if applicable:

IP7WW-SDVMS-C1 / P7WW-SDVML-C1	SD Card for VRS/VM (InMail) Storage 15/20 hour
IP7WW-EXIFB-C1	System Expansion Bus Daughter Board (mount to CPU) • 2 Bus connectors for Expansion Chassis • Additional Telephony Resources • VRS/VM (InMail) Channels expansion (up to 16ch) • Analog Modem (V.34)
P7WW-VOIPDB-C1	VoIP GW Daughter Board (mount to CPU) 16ch VOIP resources, maximum 128ch with licenses

Note – Both CPU cards may not be available in your region.

Insert the CPU card mounted into the SL2100 CPU slot S0, ensure the card slides into the guide rails and tighten the two screws to secure the card.



4a- Wall Mount the SL2100 system

Installation Considerations:

- To avoid electric shock or damage do not plug in or turn on the system power before completing the installation.
- Avoid working with the system during electrical storms.
- Use the power cord supplied with the product.
- Do not bundle power cords together, the cords may overheat.
- Ensure the system has a suitable Earth Ground connection.

Environmental Considerations – Be sure the system is not:

- In direct sunlight or in hot, cold or humid places.
- In dusty areas or in areas where sulfuric gasses are produced.
- In places where shocks or vibrations are frequent or strong.
- In places where water or other fluids may come into contact with the equipment.
- In areas near electric welders or machines that emit high frequency radiation.
- Near computers, microwaves, air conditioners etc.
- Near radio antennas (including shortwave).

- If you are installing the optional expansion cabinets ensure there is sufficient wall space and ventilation. Refer to the wall mounting diagrams below.

1 Allow 930mm x 875mm (W x H) wall space for the SL2100 system.

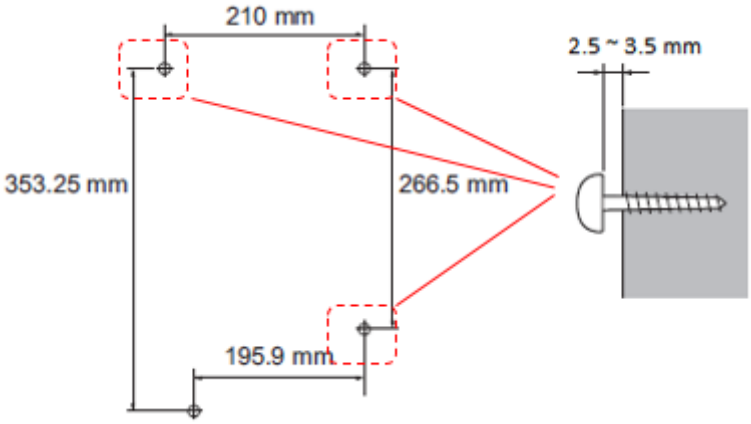
The system is 330mm x 435mm x 93mm (W x H x D)

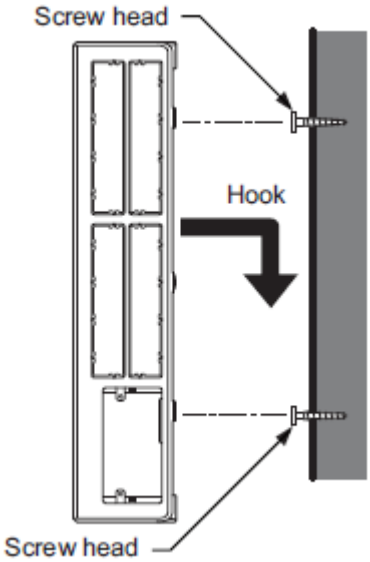
! You will need more space if you are installing optional expansion cabinets. Refer to the SL2100 Hardware Manual for instructions.

Fit three screws to the wall in the holes shown. Leave 2.5~3.5 mm stand off.

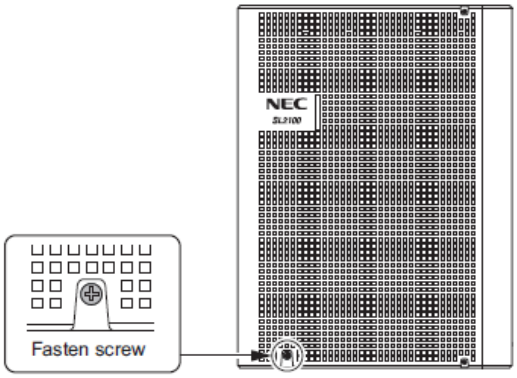
Hook the SL2100 chassis onto the three screw heads.

Ensure the wall surface is flat and that you use the correct wall plugs for the type of wall material. Screws are supplied with the SL2100 chassis.



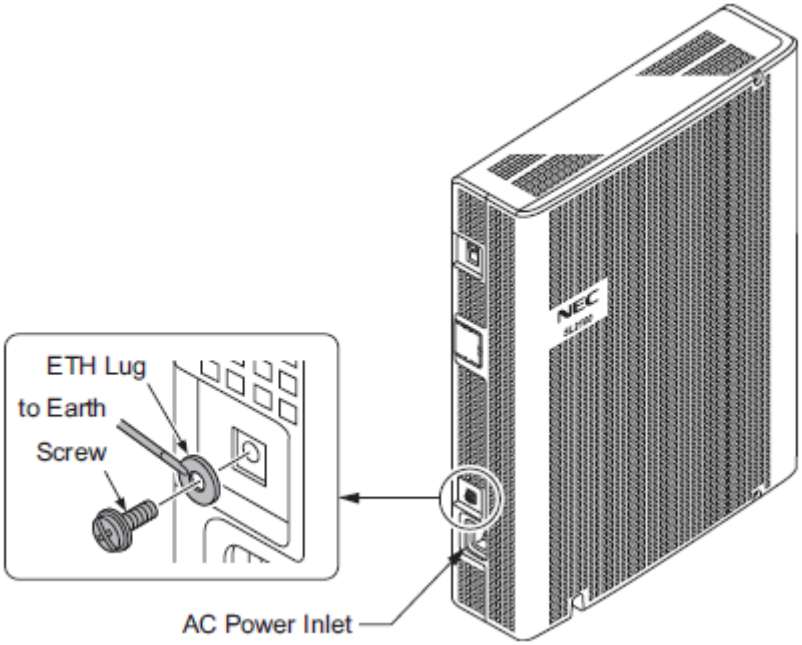


Secure the chassis to the wall with a screw.



2 Earth the SL2100 system.

Important. The system must have a permanent Earth Ground connection to a verified Earth point using a minimum of 14AWG/2.5mm^2 cable.
The Earth connection must have no other purpose than connecting to the SL2100 unit.



4b- Rack Mount the SL2100 system

Installation Considerations:

- If the system requires two or three chassis then each chassis will require a shelf plate within the 19 inch rack, must be space above each chassis for heat ventilation.
- Do not stack two or three chassis per one shelf plate.

1 Use the rack mount shelf supplied by NEC. 3rd party shelves may block the side ventilation and do not provide any securing method

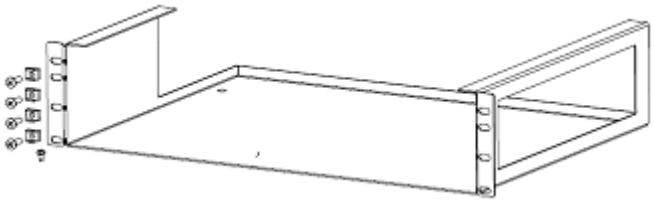
! Ensure 44.5mm space above each chassis for ventilation. The shelf is oversize (100mm high) to ensure space is provided.

Confirm the location of the rack mount shelf and fit the four cage nuts supplied with the shelf

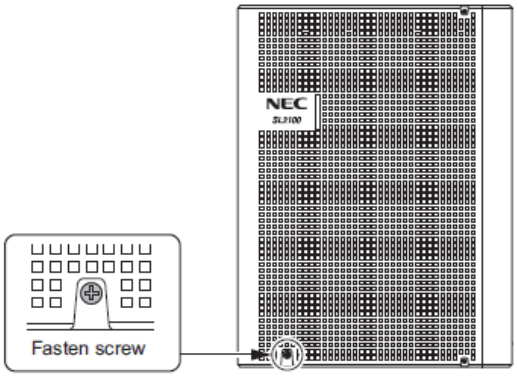
Fit the chassis into the rack mount shelf and secure with the screw supplied.

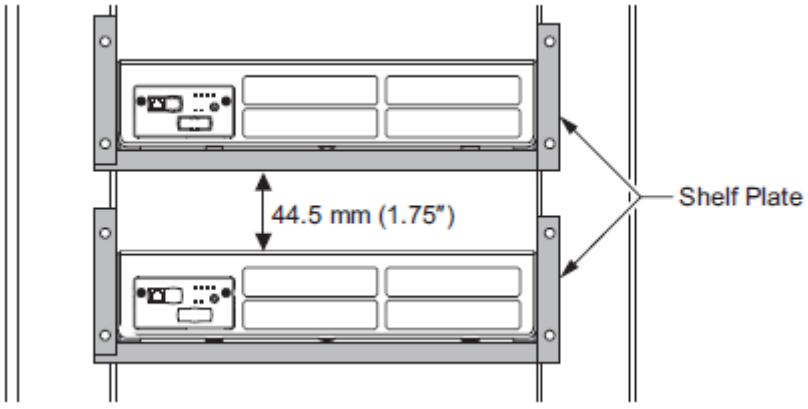
Fit the rack mount shelf + chassis into the 19 inch rack and secure the shelf with the four screws supplied

3U space will be required for each KSU.
Rack mount shelf requires 448mm x 337mm x 100mm (W x D x H) within the rack.
The AC power cable enters at the rear of the chassis, allow ~60mm for space at the rear.
Ventilation is required above the chassis.



You may need to connect the AC power cable and Earth Ground cable to the rear of the chassis prior to installing into the rack if you do not have sufficient space/access to do this afterwards.





5- Connect the Telephones

Refer to the Quick Install Guide for the type of terminals you will be connecting:

- SL2100 Quick Install Guide – Terminals (Type A)
- SL2100 Quick Install Guide – Terminals (Type B)

These guides also include details of connecting the following items:

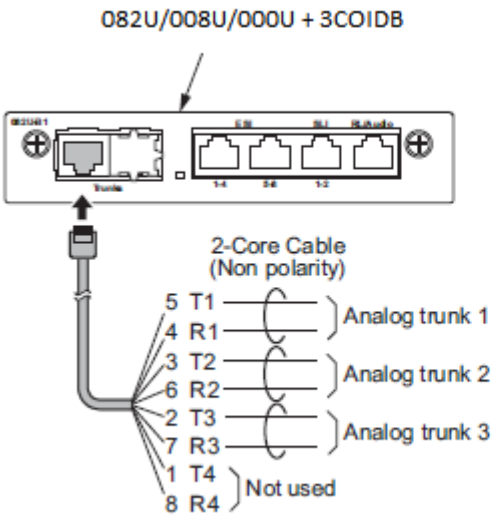
- Doorphone units
- DSS consoles

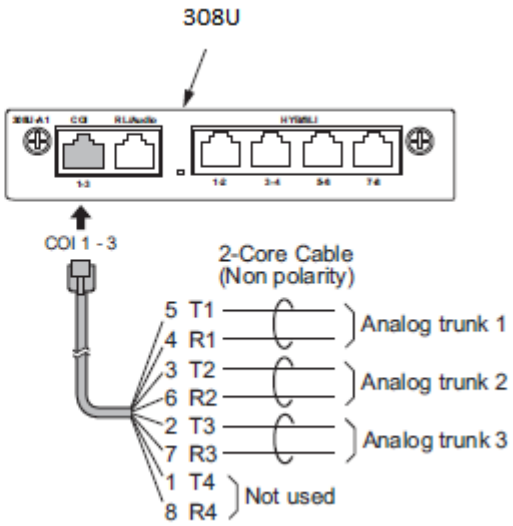
6- Connect the External Music on Hold Device

Refer to the Quick Install Guide for MOH and External Audio.

7- Connect the Exchange Lines

The SL2100 chassis does not have any trunk ports pre-installed, you install the trunk card of your choice.





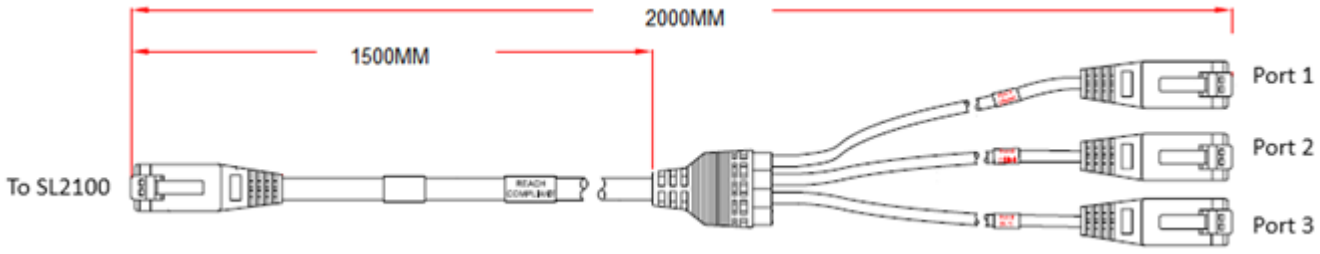
Analogue Trunk	Trunk port allocation
CO 1	Trunk port 1
CO 2	Trunk port 2
CO 3	Trunk port 3

Connecting to the RJ45 socket of the Analogue Trunk card

The are several methods available to connect these interfaces into the customer's building infrastructure.

1. Use the cable assembly or adapter available from NEC

Cable LPNEC3 – 2m length, converts a four port RJ45 socket to four RJ45 plugs, one port per plug.



Can be used to connect into an RJ45 through coupler panel or directly into the customer's panels.
Can also be used to plug into RJ45 face plates if IDC termination is required.
Cable colour: black

One cable is required for each Trunk/COI socket of the IP7WW-308U-A1 or IP7WW-3COIDB-C1 card.

Ports 1~3 RJ45 plug	
Pin	
1	-
2	-
3	-
4	R
5	T
6	-
7	-
8	-

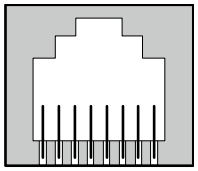
Adapter ADNEC14 – Converts a four port RJ45 socket to four RJ45 sockets, one port per socket.
Requires four patch cables of the desired length and colour when used for analogue trunk connections.
Can be used to connect into an RJ45 through coupler panel or directly into the customer's panels.
Can also be used to plug into RJ45 face plates if IDC termination is required.
Colour: black
Supplied with an adhesive pad.

One adapter is required for each Trunk/COI socket of the IP7WW-308U-A1 or IP7WW-3COIDB-C1 card.

Ports 1~3 RJ45 sockets	
Pin	
1	-
2	-
3	-
4	R
5	T
6	-
7	-
8	-

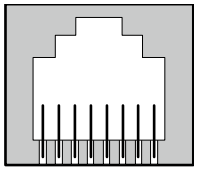
2. Terminate cables on site with RJ45 plugs and connect directly to the RJ45 sockets of the IP7WW-308U-A1 or IP7WW-3COIDB-C1 card.

Use the following pin-out to terminate each RJ45 plug.

Trunk/COI	Pin No.	Port
 87654321	**1**	
	2	3
	3	2
	4	1
	5	1
	6	2
	7	3
	8	

3. Use pre-terminated RJ45 patch cables and connect directly to the RJ45 sockets of the IP7WW-308U-A1 or IP7WW-3COIDB-C1 card.

Use the following cable colours when using a straight through RJ45 patch cable directly into the RJ45 sockets of the IP7WW-308U-A1 or IP7WW-3COIDB-C1 card.

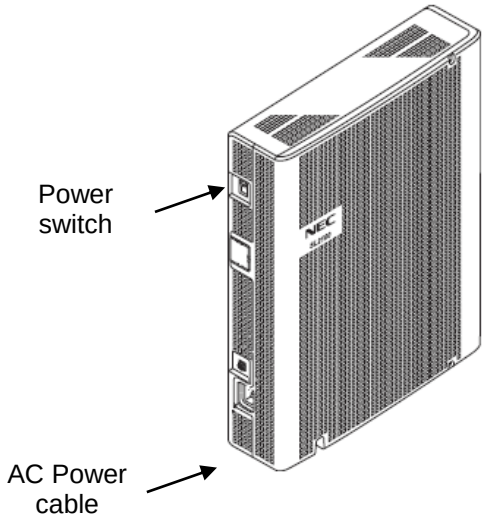
			Using an RJ45 patch cable into the RJ45 connectors
Trunk / COI	**Pin No.**	**Port**	**RJ45 Colour code**
 87654321	**1**		White/Orange
	2	3	Orange/White
	3	2	White/Green
	4	1	Blue/White
	5	1	White/Blue
	6	2	Green/White
	7	3	White/Brown
	8		Brown/White

8- Connect the Power & System Start Up

The power cable is plugged into the left side (wall mounted) or rear (when rack mounted) of the unit via an IEC-C13 connector.

Before connecting the power:

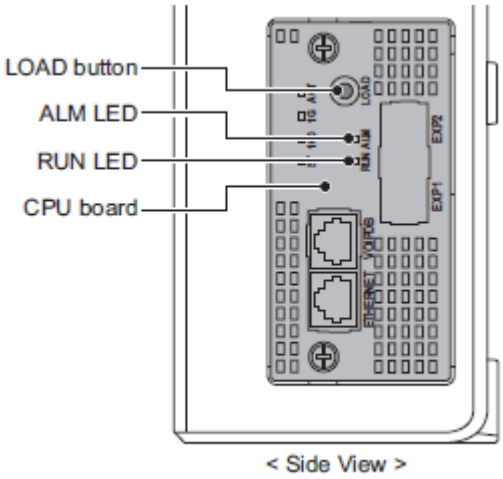
- Ensure the power switch is OFF
- Ensure the power is switched off at the source
- All cards are installed and secured correctly



System Start Up – First Time

! The first time you start up the SL2100 it is important to clear the system memory. This will ensure that the system is set to the default/factory configuration.

1. Push and hold the LOAD Button located on the front of the CPU card.



Also referred to as '**COLD Start**' can also be used at any time to delete the customer's configuration.
Warning – COLD Start should only be used when you want to delete the customer's configuration from the SL2100 CPU card.

2. Turn the power switch on
3. Continue holding the LOAD Button for approximately 10 seconds or until the ALM lamp on the CPU card lights.
4. Release the LOAD Button
5. When the system has completed reloading the system software (about one minute) the RUN LED is flashing green on the CPU card and the system phones will display the Time and Date.

Switching the SL2100 OFF

! Be sure that no calls are in progress otherwise they will be cut off.
Turn the power switch OFF at the SL2100 chassis.

System Start Up – Retain Customer Configuration

This is the normal operation for powering the SL2100 on.
Turn the power switch ON at the SL2100 chassis

9- Configure the SL2100

This Quick Install guide will cover the most frequently used configuration options. For advanced configuration please refer to the SL2100 Features and Specifications manual.
You must have SL2100 PCPro installed to your laptop/PC, this can be downloaded from BusinessNet, refer to the Quick Install Guide – SL2100 PCpro.
The SL2100 can also be configured via an SL2100 System phone or via a WebPro interface, these are not included within this guide.

Before you configure your system it is important that you:

- Have a diagram of your exchange lines and telephones.
- Plan your requirements before you start.

While you configure your system it is advised that you:

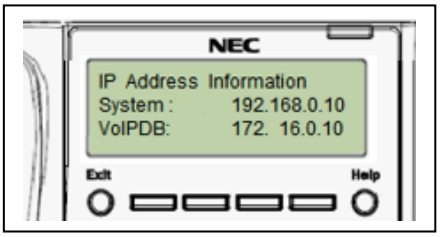
- Make a record of your configuration as you make each change.
- Make small changes, upload to the SL2100 and test the changes. Avoid making all your changes at once as this can make testing more difficult.

With the default/factory settings:

- Each telephone will function and is assigned an extension number (200~211).
- Calls received on the exchange lines will ring at telephone number 200.
- Each telephone can make exchange line calls by dialing 0.
- Each exchange line is presented at a Function Key with busy lamp indication.

Connecting PCPro to the SL2100

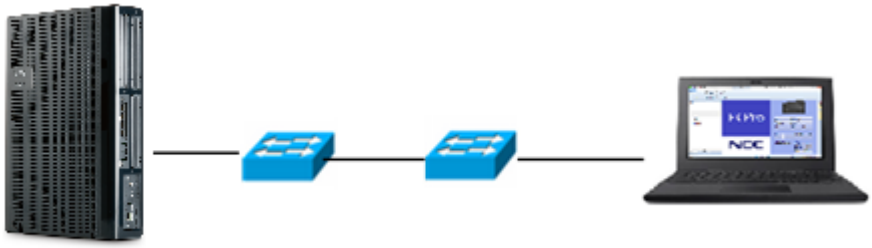
CPU Default IP Address: 192.168.0.10 / 255.255.255.0
VOIP Default IP Address: 172.16.0.10 / 255.255.255.0
(The VOIP IP address is for either built-in VOP or the VOIPDB card)



You can check the IP address at any SL2100 system phone:
Press the centre Navigation Key and dial 841

Direct to Ethernet connector on the SL2100 CPU card.

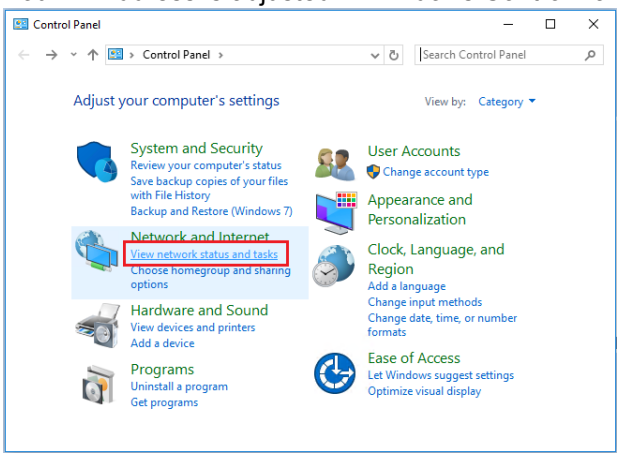
Via the customer's LAN.



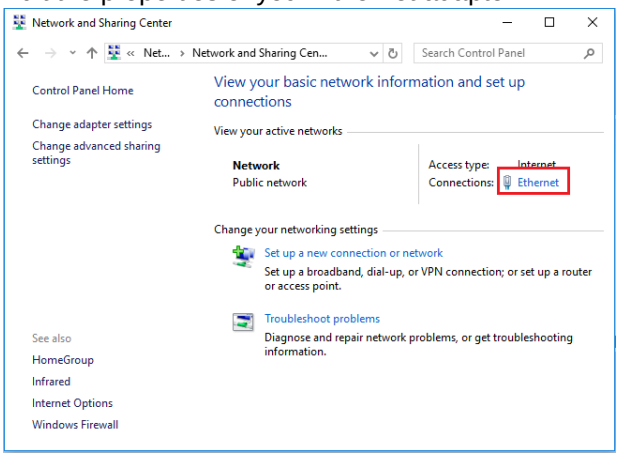
Change your PC IP Address

You will need to reconfigure your PC to have an IP address in the same subnet as the SL2100 during system commissioning. You will be able to change the IP address of the SL2100 during this process.

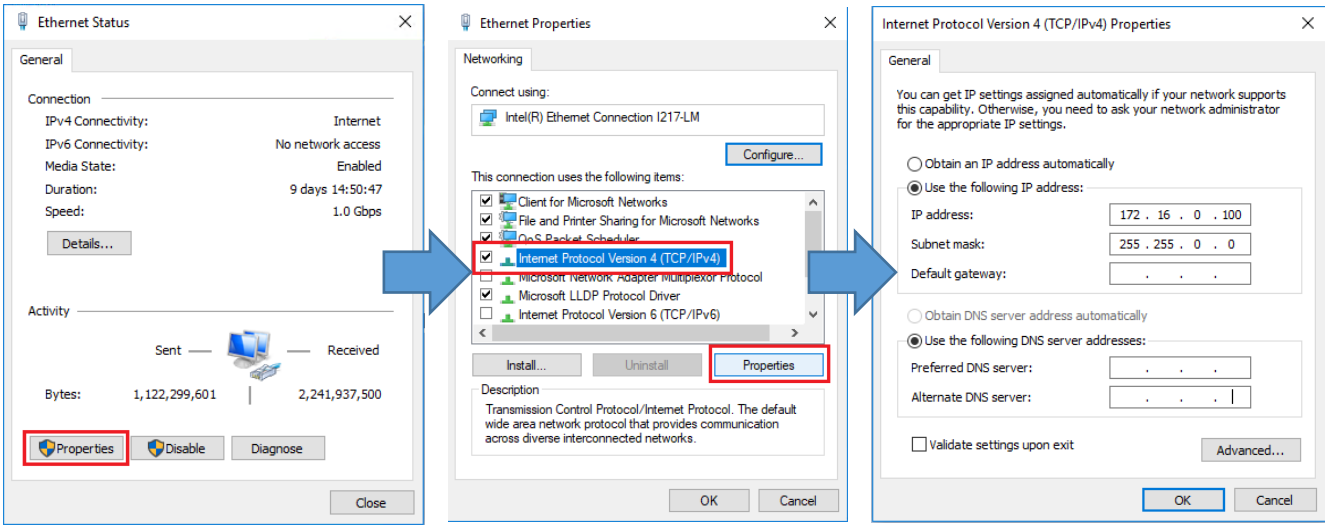
Your IP Address is adjusted in Windows Control Panel, select 'View network status and tasks'



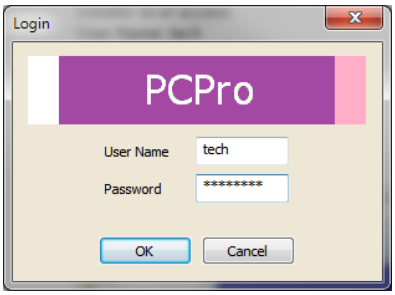
Edit the properties of your Ethernet adaptor

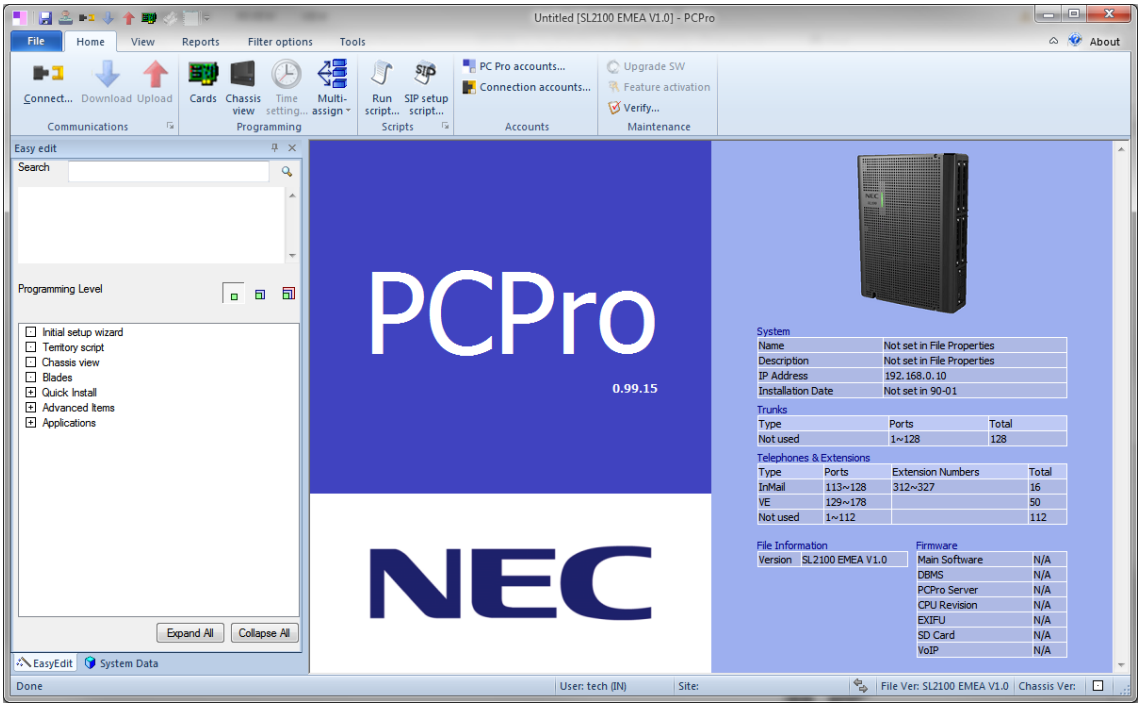


You will need to define an IP address in the same network as the SL2100. Recommended values are 172.16.0.100 / 255.255.0.0
Gateway and DNS addresses are not necessary. Once commissioning of the SL2100 is completed you can return to this area and reconfigure your network adaptor to the previous values.

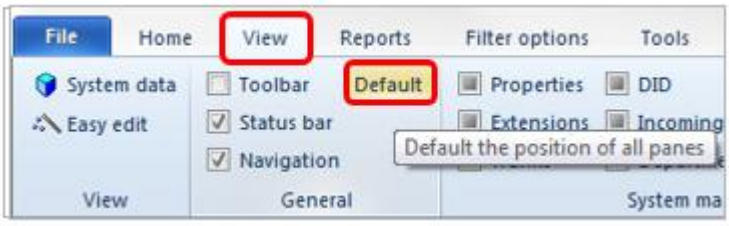


SL2100 PCPro
Installer level access:
User Name: tech
Password: 12345678





On first install you may need to setup the default sliding panes if you wish to use these.
Select **View** tab and click **Default**



PCPro Initial Setup Wizard

Provides the basic setup for a newly installed SL2100.
Step by step configuration of the following items:

- Country specific default setup
- Extension numbering plan
- Service code selection
- Trunk access code
- SL2100 system phone's Programmable Function Keys
- Trunk setup (only for the trunk types installed)
    - Day and Night mode incoming call routing
    - Auto Attendant option
    - Step on timer
    - Remove unused trunks
- System time and date

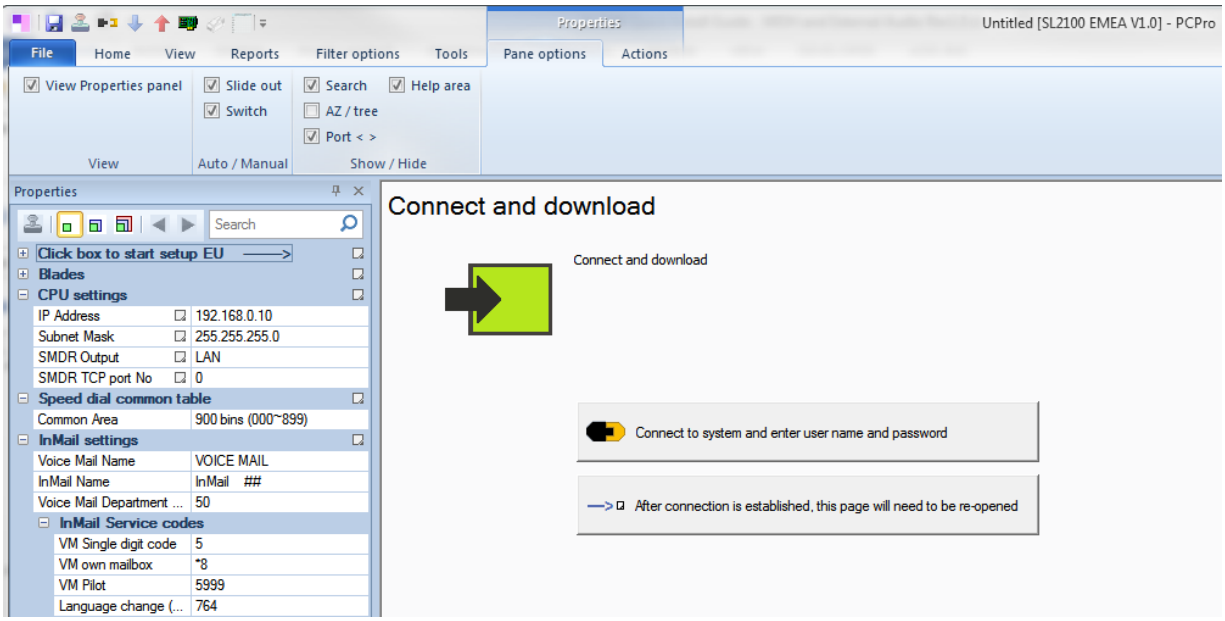
Downloads the SL2100 system configuration to detect the hardware installed, the wizard will then tailor to the system, so that you only have to setup the parts actually installed.
Will detect if the configuration is at default/factory setting and warn you if not, to prevent you from overwriting an existing configuration.

Start the Wizard

The Initial Setup Wizard can be started from either the Properties sliding pane or the Easy Edit navigation menu.

Easy Edit	Properties sliding pane
Initial setup wizard Chassis view Cards Quick Install Advanced Items Applications	Properties Search Click box to start setup ——> Chassis view CPU settings IP Address 192.168.0.10

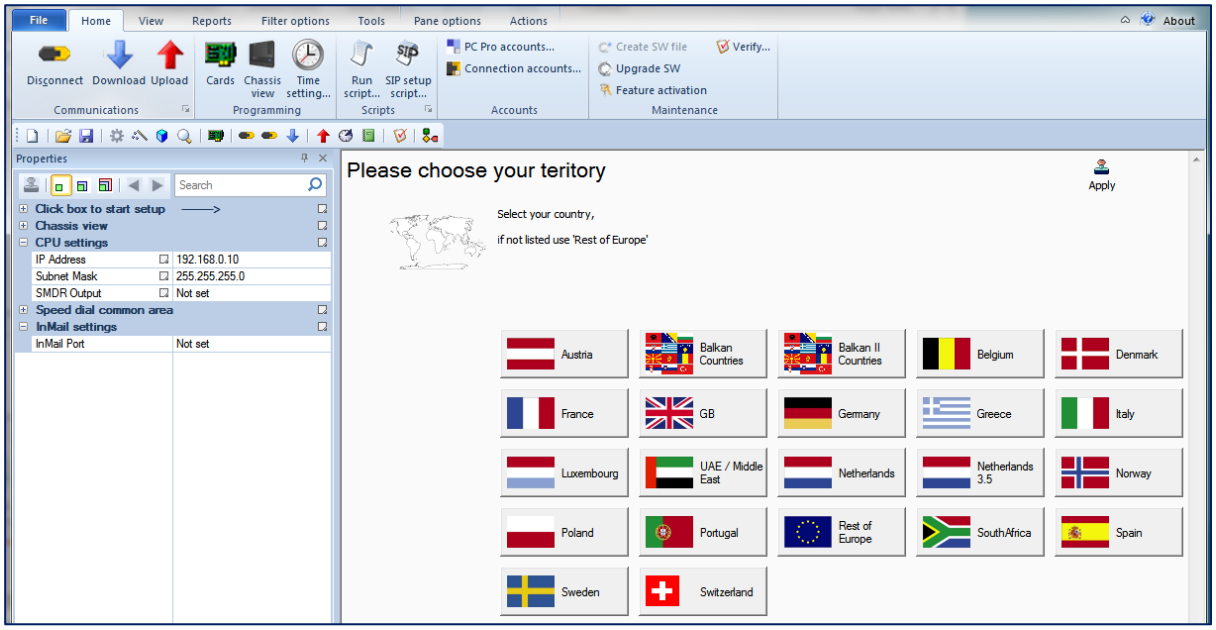
Connect to the system and then download the system configuration



! If a non default system configuration is downloaded the wizard will show a warning message, you can choose to continue or not.

Select your Country Default

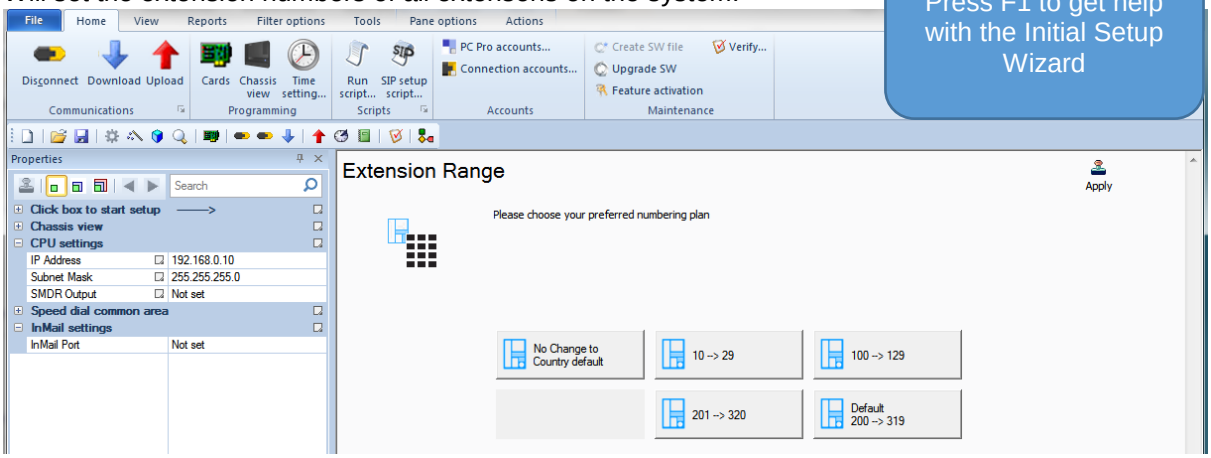
This will setup the trunk access, Service codes, languages etc for the PBX



This guide is based on an example configuration, your country selection may have different settings.

Select the Extension Number Range

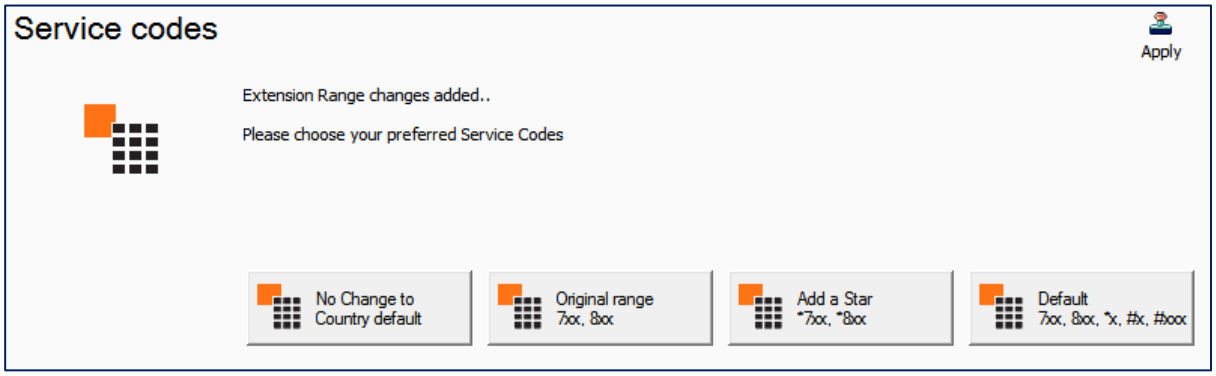
Will set the extension numbers of all extensons on the system.



Select the Service Code Range

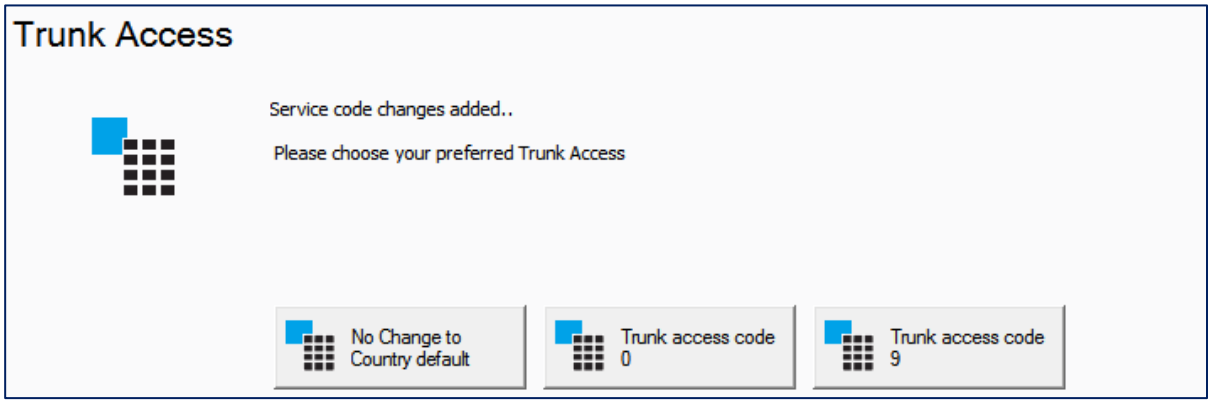
Will set the Service Code number range.

Adding a Star eg *7xx, *8xx will allow you to use the number range 7xx & 8xx if you want extension numbers beginning 7xx or 8xx.



Select the Trunk Access code

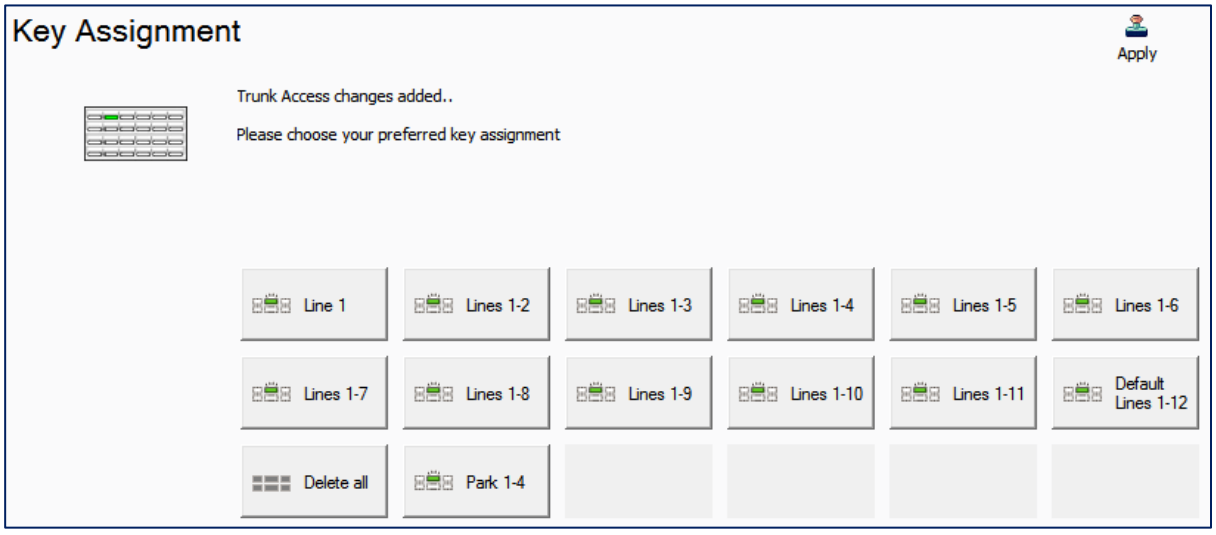
Will set the number to dial to seize on outgoing trunk.



Select the Programmable Function Key Assignmant for all system phones

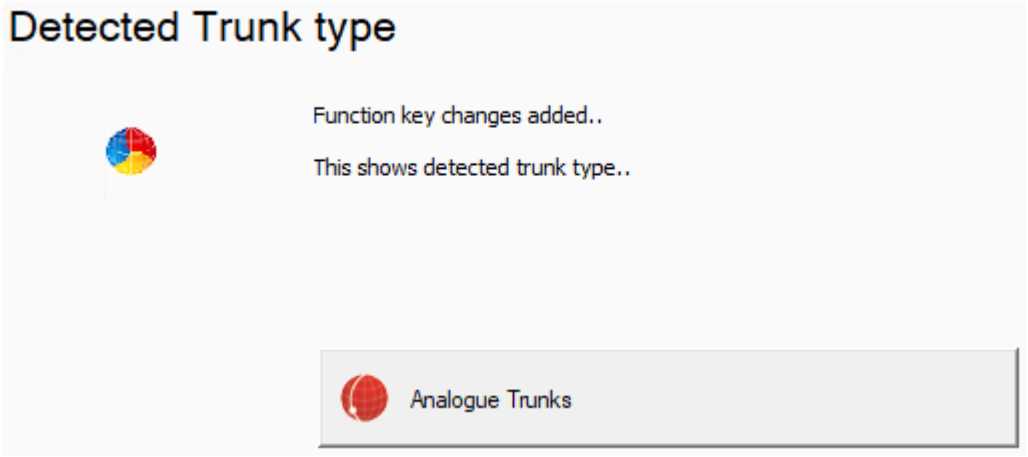
Will set the programmable function keys for all digital and IP terminals.

The Delete all option will set all keys to ‘None’, you can then setup your own functions later using PCPro.



Detected Trunk Type

Will show the trunk cards installed within the SL2100 system, in this example only Analogue trunks are installed.

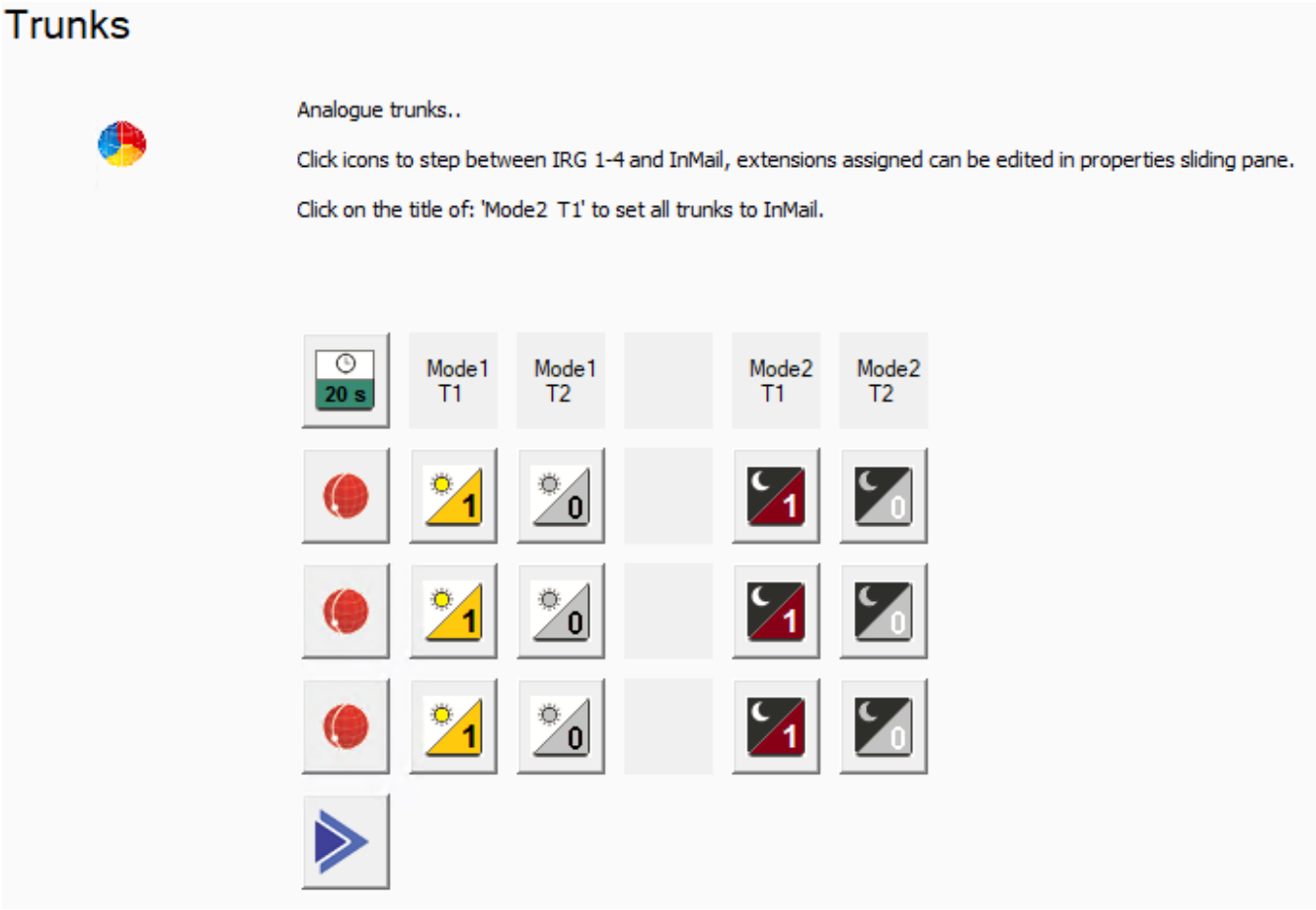


Click the ‘Analogue Trunks’ button to continue.

For each trunk line, you can configure two Targets and two Modes. Additional Modes can be configured outside of the Initial Setup Wizard.

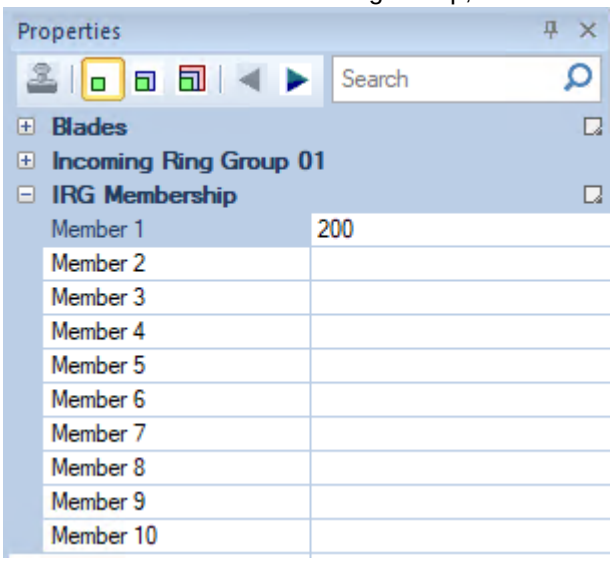
Mode1 is usually daytime operation
Mode2 is usually night time operation

You can configure two targets for each trunk line. T1 is the first target, this is a Ring Group which contains telephone extensions. The timer icon shows how long between each target. In this case the call will ring for 10 seconds before going from Target 1 to Target 2.

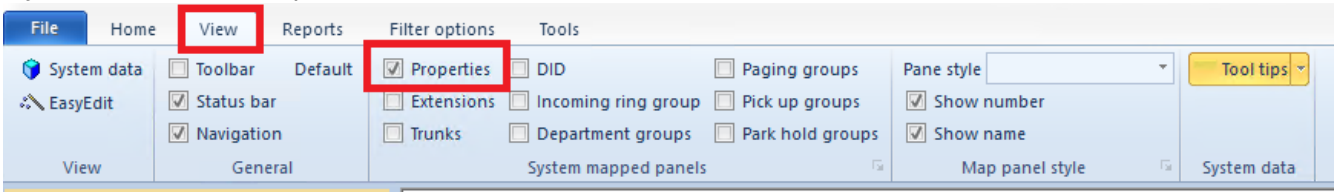


Edit the Ring Group members

To edit the members of the Ring Group, make sure the Properties Pane is in view.



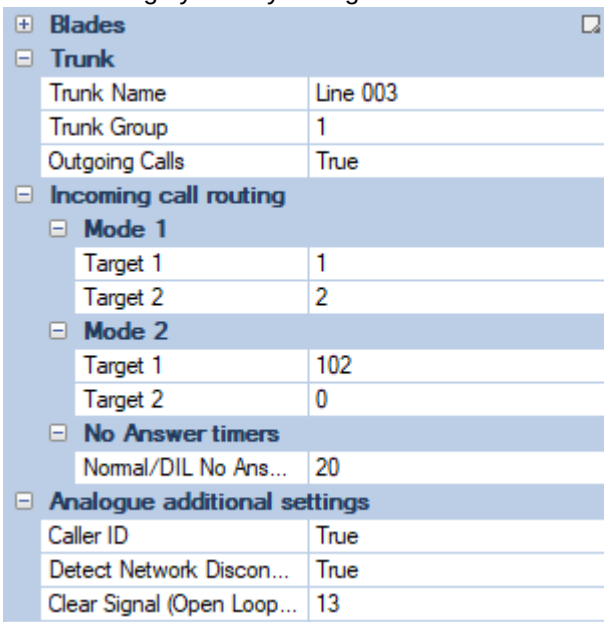
If you do not see the Properties Pane, then enable it from the ribbon.



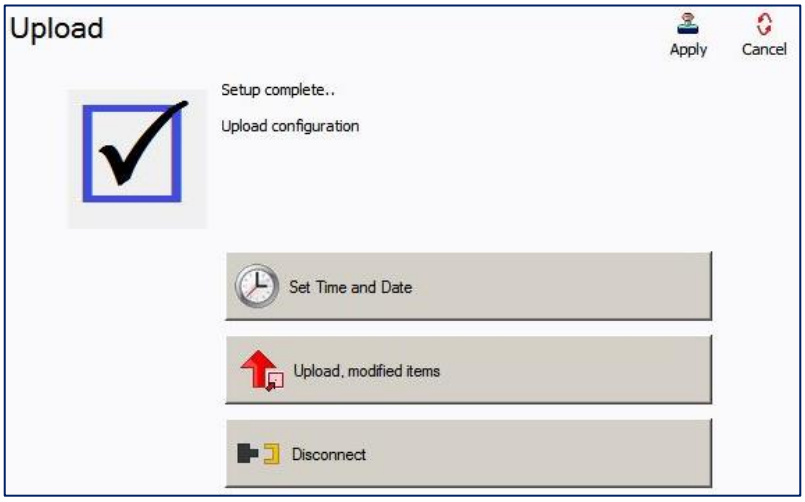
As you click on each trunk line in each mode it will cycle through different Ring Groups 1~4 and then Voice Mail.

You can also change the properties for each trunk by clicking on the trunk icon

Some settings you may change are CallerID and the Clear Signal timer.



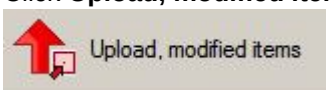
Set Time & Date and Upload to the SL2100



Click **Set Time and Date**

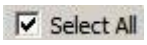
to set the system to the correct time and date.

Click **Upload, modified items**

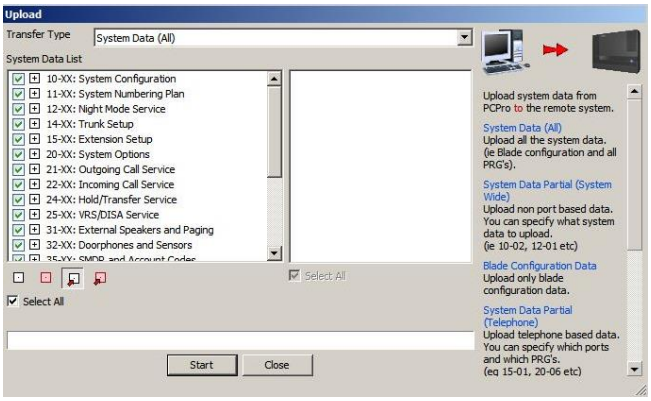


Then select the **Upload Data** icon

Ensure **Select All**



is ticked and



Click **Start**

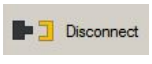
to begin uploading the changes to the SL2100 system, the progress bar will show when this is complete (should take less than 30 seconds).

Click **Close**

when finished.

Repeat Wizard or Finish

If you've uploaded your changes then click **Disconnect**



to finish.
PCPro will disconnect from the SL2100 system.

Each time you run the wizard it will effectively start with a new configuration, any other wizard settings within the SL2100 will be overwritten.

Make Additional Changes with PCPro

Note – Only required if the configuration you selected via the Initial Setup Wizard requires fine tuning.

Connect 

and **Download** 

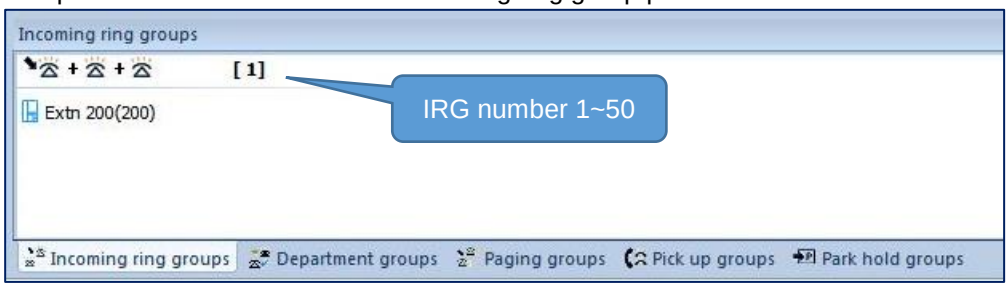
the SL2100 configuration

Incoming Ring Groups

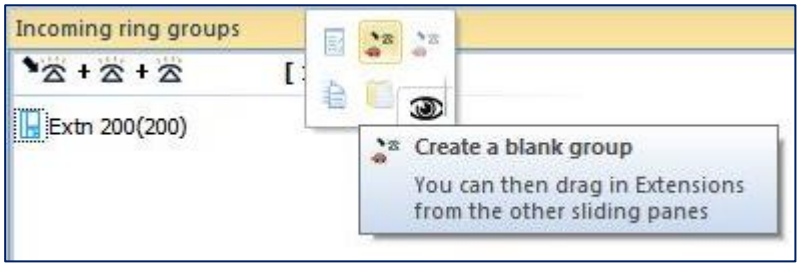
Incoming Ring Groups (IRG) are used for routing incoming trunk calls to a group of extensions.

- There are 50 groups available
- Each group can have up to 32 members
- A member can be any extension number
- An extension can be a member or more than one group
- All available members ring when a call arrives at the group
- Each group will queue incoming calls when all members are busy
- Longest ringing queued call is answered first

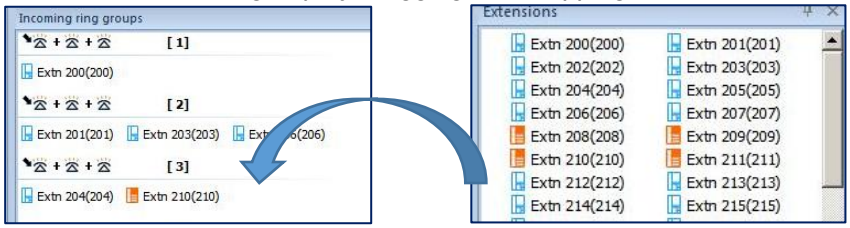
Setup the IRG member within the Incoming ring group pane.



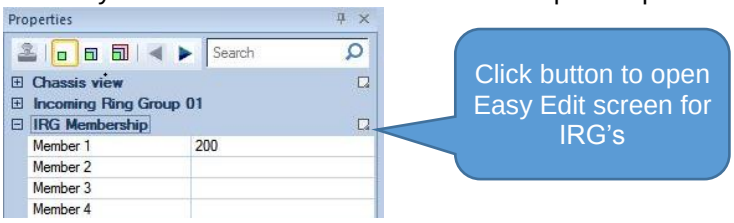
Add New Group by right click within the pane and selecting **Create a blank group** 



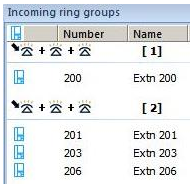
Add members to the group by dragging and dropping them from the **Extensions pane**.



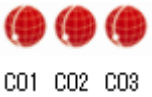
Click any IRG to view the details within the Properties pane



Change the view within the pane by right clicking and selecting **View** 

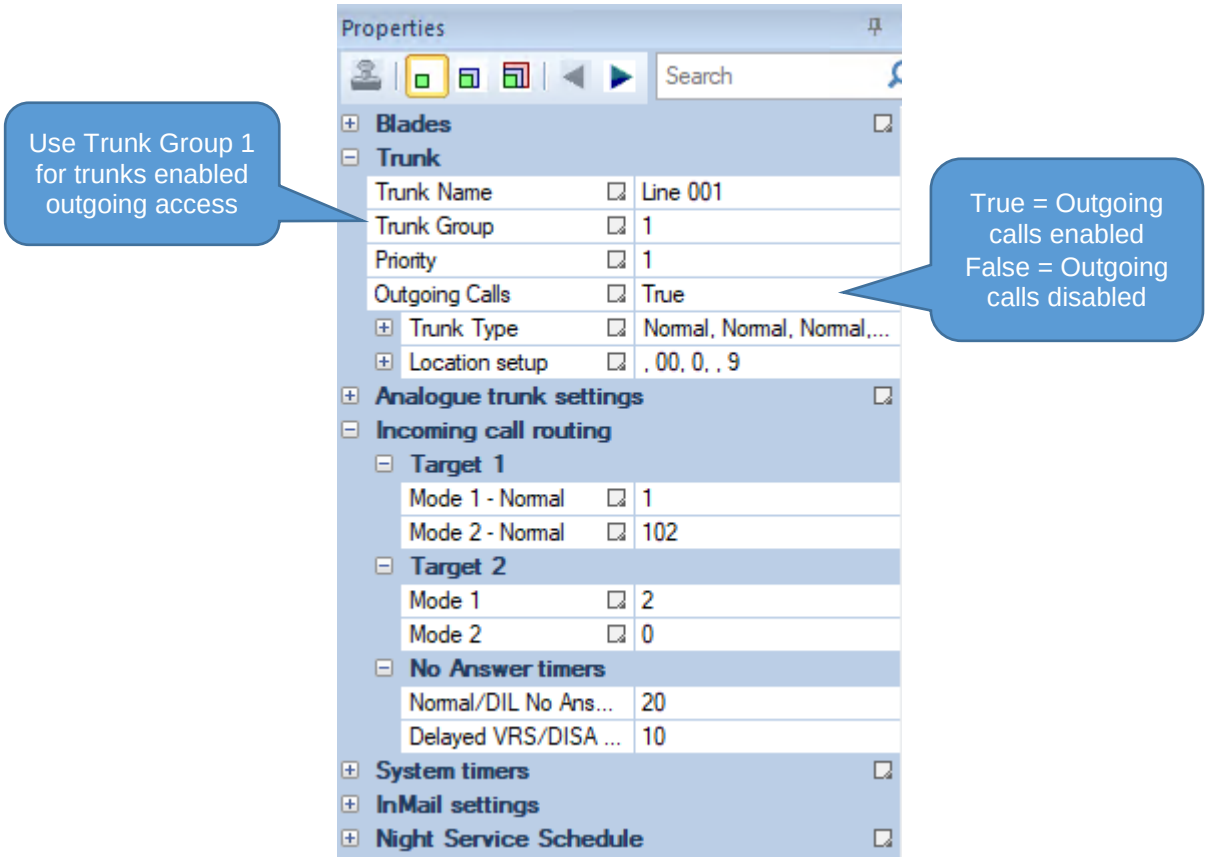


Trunk – Outgoing Trunk Access



From the Chassis View click the Trunk port you want to configure
Within the Properties pane you can enable/disable outgoing trunk access.

The Priority can be used to select the order the trunks are seized when a user dials the Trunk Access code.

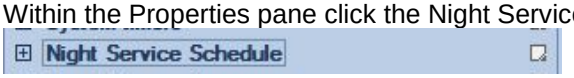


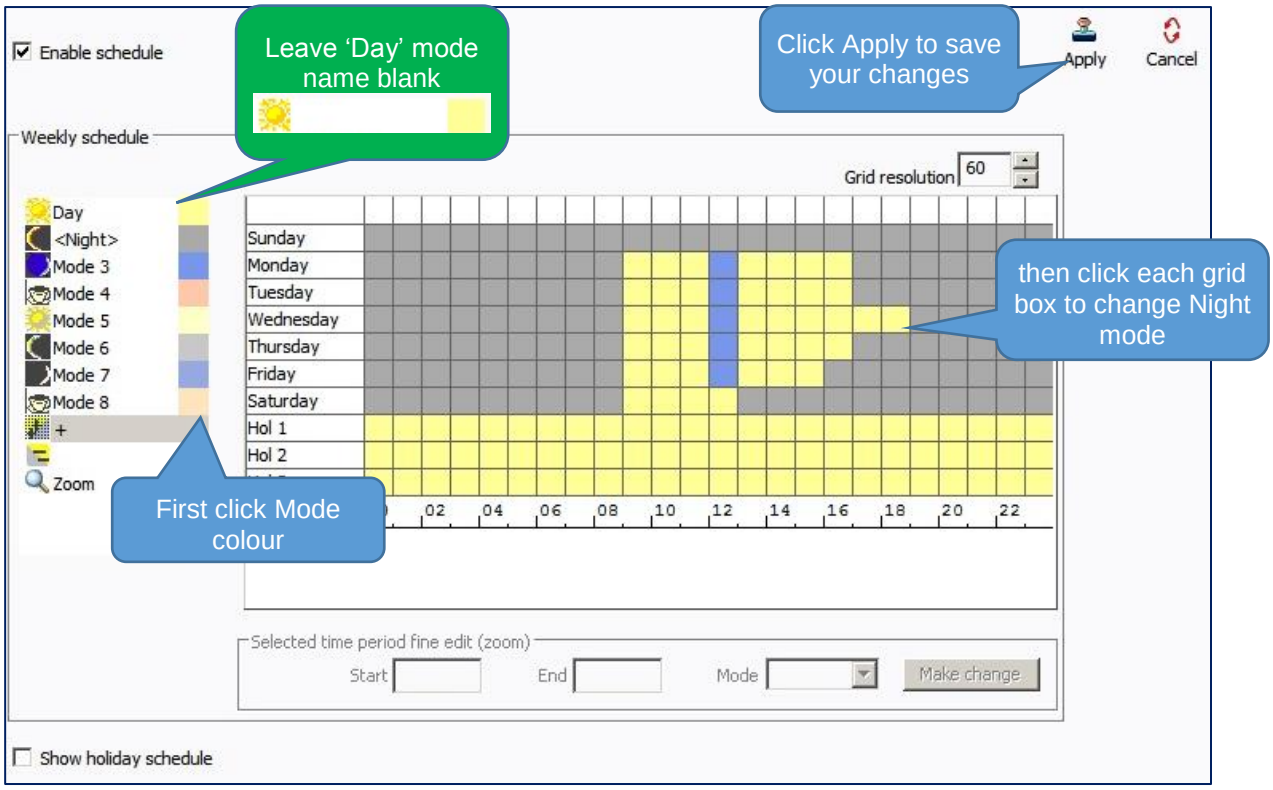
Automatic Night Mode Schedule

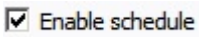
Night modes are used to adjust the incoming ring assignment of the SL2100. Mode 1 (Day) and Mode 2 (Night) are used within the Initial Setup Wizard, additional modes can be added via this screen. The example below has Mode 3 used for lunch period.

From the Chassis View click the Trunk port you want to configure 

Within the Properties pane click the Night Service Schedule button





Enable the schedule 

to begin editing and use Automatic Night Modes schedule on the SL2100.

Double click the name of each mode to edit the name .
Tip – Leave the name of Day empty (blank) otherwise all phones will display the text **Day** on the display during normal working hours. (Day is shown on this screen shot only for your help).

Click the colour box of the mode and then click within the weekly grid to change the mode. Click Apply to save your changes.

Change the resolution of the grid to view 1/15/20/30/60 minute grid.

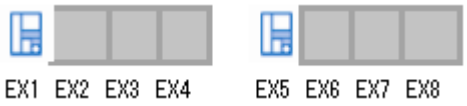
Check the 'Show holiday schedule' box if you want to setup fixed holiday days within each year.

Note – Automatic or Manual Night Mode operation can be used simultaneously or independently.
Tip – Setup Programmable Function Keys if the customer is using Manual Night mode selection.
Function Keys can be setup for each mode or you can have a single key that toggles Day-Night-Day.

Extension – Programmable Function Keys

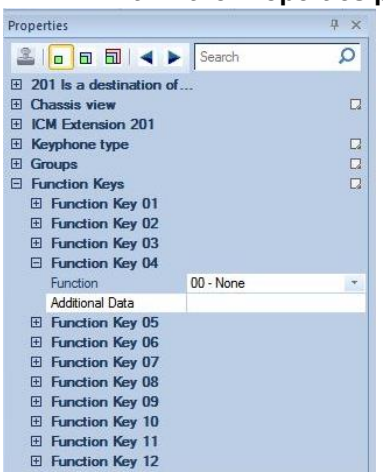
Programmable Function keys are available to all system telephones and can be used for many system features – DSS, Line keys, Night Mode selection, Call Forwards etc.

Go to the Chassis View and click on the extension port you want to configure



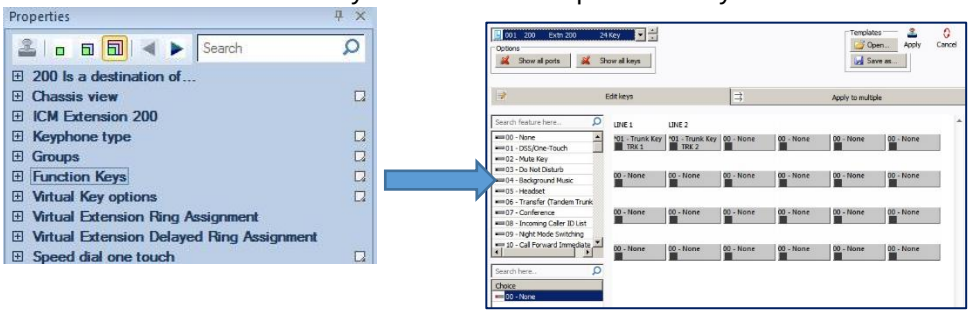
There are two options available to configure the Function key:

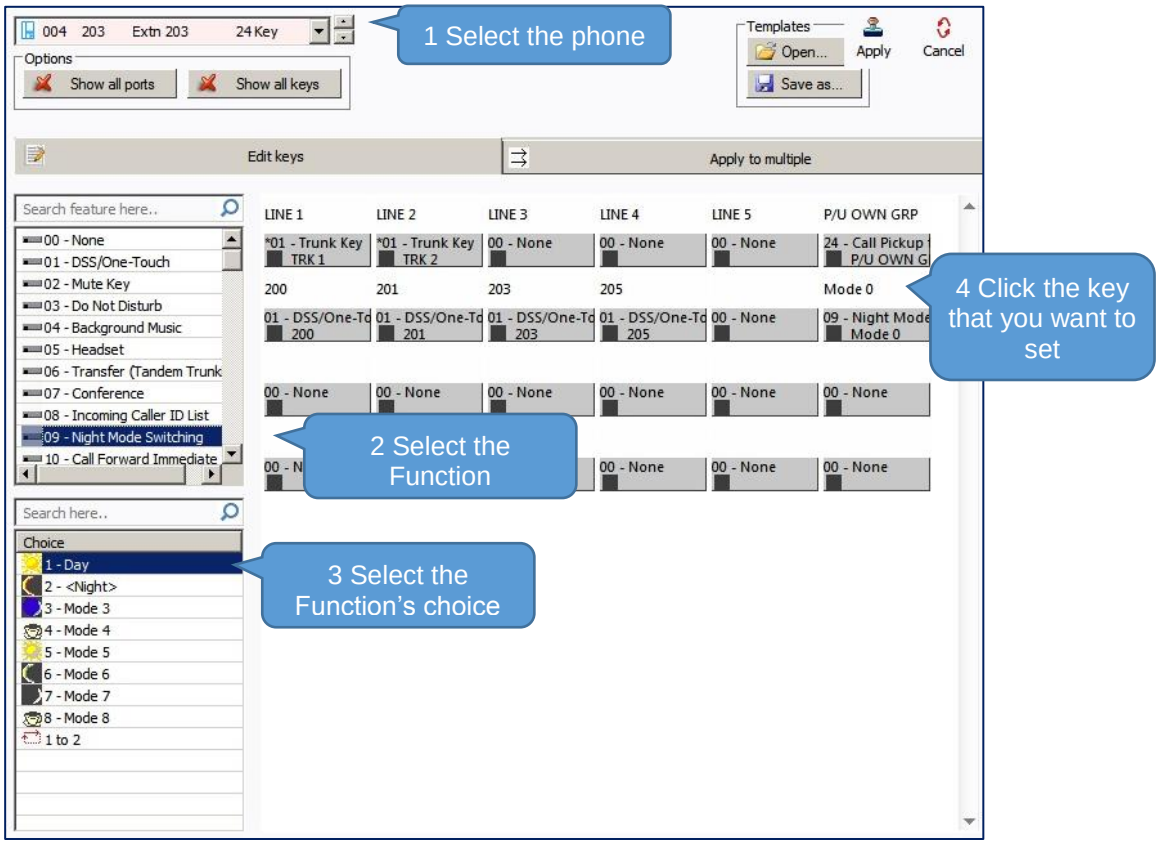
1. **Within the Properties pane** – allows selection of keys 1~12 and requires knowledge of the key types



2. **Within the Easy Edit screen** – allows selection of all keys and is simpler to use

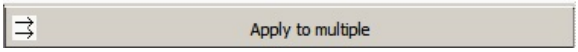
   Click the Function Keys button  to open the Easy Edit screen





Select the phone you want to configure
Select the function from the list
Most functions will have a choice available, pick the one you want
Click the Programmable Function key to assign your selection
Repeat for other keys and phones
Click Apply to save your changes

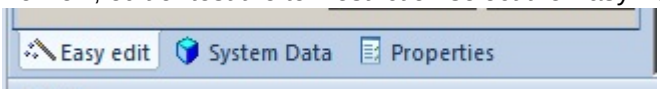
You can copy the key assignment of the current phone to others by clicking the Apply to multiple button.



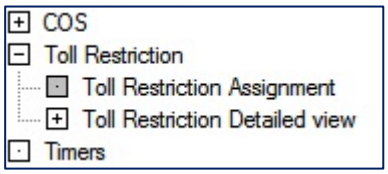
Programmable Function keys are setup within the Initial Setup wizard for Line keys or no function, you can add further functions here.

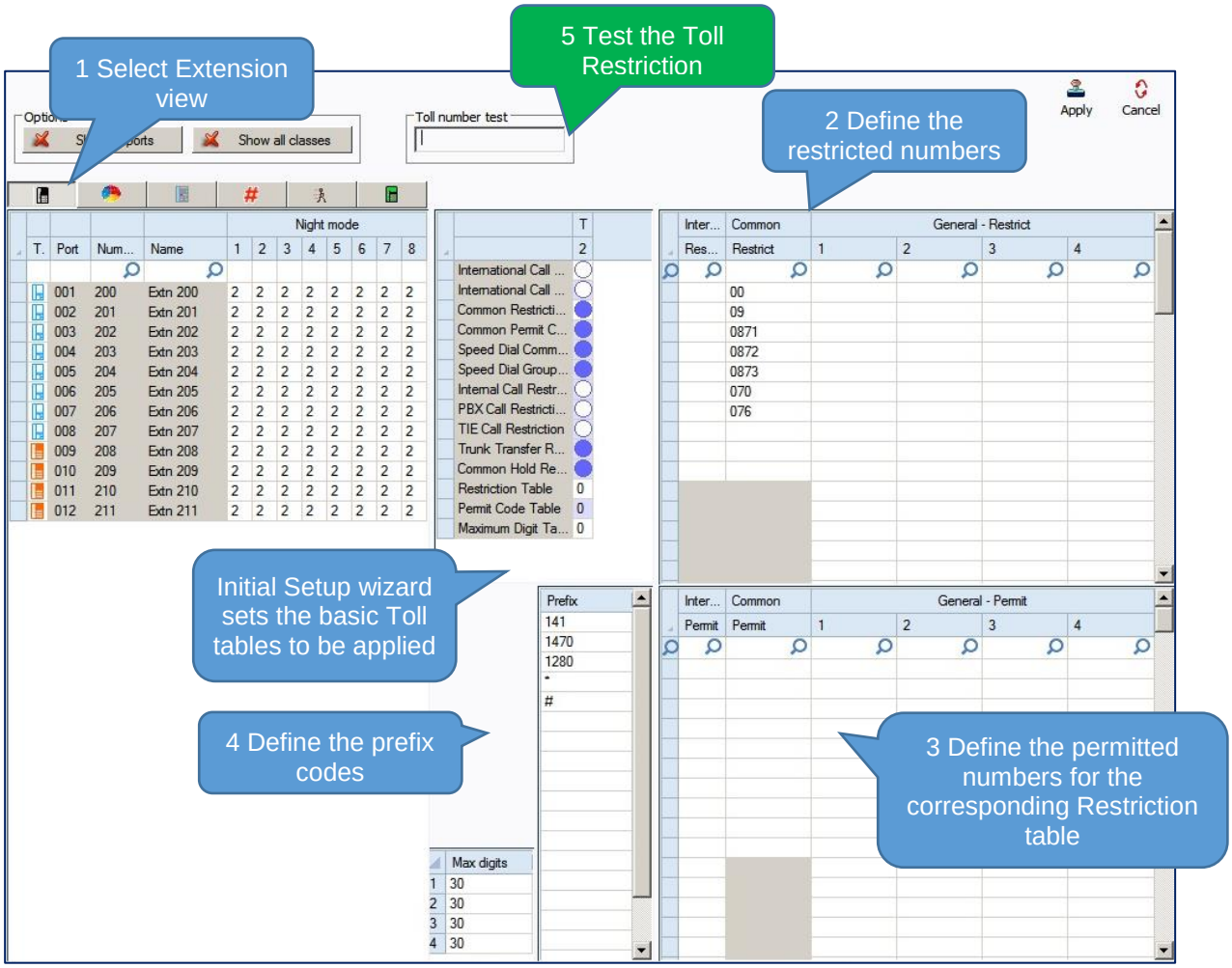
Extension - Toll Restriction

The Initial Setup wizard will setup basic Toll Restriction.
To view, edit or test the toll restriction select the Easy Edit view



Then select Toll Restriction – Toll Restriction Assignment





In the example above:
All extensions are set to Toll Restriction class 2 for all night modes
The Common Restriction table is used to restrict dialled numbers
Prefix codes are defined that will be applied before any restricted number

Testing Toll Restriction

Enter a dialled number in the Toll Number Test box – as each digit is entered it will be checked against the Toll Restriction tables.

- Red highlight means the number is restricted
- Green highlight means it's permitted (applied as an exemption to the restriction tables)

Note – You must ensure that all phones can dial Emergency numbers for all available lines in all modes

What to do if you make errors within the SL2100 Configuration

Errors that break configuration rules will be highlighted when you click the Apply button.
The errors will usually show red or you will see a pop-up message depending which area you are configuring.
Enter the correct value and re-apply.
Then Upload your changes to the SL2100 and re-test.

Tip - Press F1 to get help within PCro.

If you can't locate your errors within PCPro then you may need to default the SL2100 back to factory defaults and run the Initial Setup wizard again (this will only take a few minutes).

- Before doing this, download the current SL2100 configuration with PCPro and save the file to your PC, you may then be able to copy and paste the majority of your changes back in, eg the non-configuration effecting items like extension names, speed dials, programmable function keys etc.

10- Security

You should ensure that the customer's system is secure from Toll Fraud.
The Health Check feature within the InGuard Application can be used to check the system for weaknesses.
The InGuard on-board application can also be used to give the customer ongoing protection from Toll Fraud.
Refer to the InGuard Toll Fraud Guard Installation and User manuals for details.
Additional licenses are required to run On-board applications.

Use the Toll Restriction section of this guide to setup outgoing call restriction of numbers the customer does not want to dial.
There is also a separate Quick Install Guide for Toll Restriction.

Auto Attendant Dial Actions
Make sure the outside callers that are answered by the VRS can only dial known digits.

Call Management
Consider the use of a call management system or call logger to give the customer visibility of calls, InReports can be used for this.

Trunk to Trunk Transfer / Call Forward External
Do not allow these unless the customer requests the feature, ensure you setup adequate toll restriction to prevent toll fraud.

System/PCPro Passwords
Ensure you change the default passwords for:

- PCPro/WebPro
- User Pro (if used)
- DIM Access (if enabled for maintenance)

To edit the passwords using PCPro:
Search for *password* within the System Data and Easy Edit areas: